**PRESIDENTS’ COUNCIL**

Minutes

June 5, 2018

# MEMBERS PRESENT:

President Joanne Truesdell Vice President Alissa Mahar

Vice President David Plotkin College Council Dean Sue Goff

HR Dean Patricia Anderson Wieck ASG President Jairo Rodriguez

FTF President Casey Sims Admin/Confidential President Jaime Clark

PIO Lori Hall Recorder Denice Bailey

Guests:

Tara Sprehe

Jennifer Anderson

Phil Zerzan

Max Wedding

**THREAT ASSESSMENT TEAM/CARE**

Jennifer Anderson reviewed the transition from the Behavior Intervention Team to the CARE team. CARE stands for Coordinates, Assesses, Responds, and Engages. CARE has been presented at College Council and at the Deans’/Associate Deans’ meeting.

Jennifer reviewed our current model (BIT) and the concerns about it. The goal of the new configuration is wraparound student support for students who are distressed, disruptive, or dangerous. Emergency situations still should be called into college safety or 911. The current team will stay intact, and the referral process will be simplified. There is an online submission form, which will result in earlier intervention. The conduct and threat assessment teams are separate groups. She reviewed the committee organization and membership.

The group reviewed and discussed a draft of the online form. Alissa asked if there is also a phone number to call. Jennifer said her phone number is provided after the online form is filled out. Once a poster is developed for the process, a direct phone number or email will probably be on the poster. We want the requests to come through the online process if possible. Casey expressed concern about situations when a student is at someone’s desk needing help (not emergency) immediately.

There was discussion of possible tip line. Information about students should be shared with all groups – Title IX, threat assessment team, college safety, etc.

Jennifer reported on the threat assessment team, which is convened as needed by the Director of College Safety. Includes all BIT members plus an HR member. Threats can be escalated to the county if appropriate. Phil said they have met five times this year. He is pleased with how the team is functioning.

Joanne asked how this works with academic intervention for academic distress. Tara said phase two of Navigate will address this and possibly other concerns about student. This will be fleshed out this summer.

Joanne asked about data security. Jennifer responded the data is in Qualtrex, which is what IR uses for our data. Alissa suggested double checking with Dion. It is important to protect students from being profiled or tracked in a negative way. Jennifer said this system is more secure than an email or text between colleagues.

Jairo said this is very complicated. Students may not feel comfortable with reporting, possibly due to a cultural perspective. This has to come with a message to students about what it is intended for and that there are no repercussions about reporting. Phil agreed. This is about providing care for students.

Jennifer reported on the conduct team: members, role, and process. They have revamped the student code of conduct.

They will be creating communication materials over the summer. The official name change is as of July 1 and will be implemented in fall, with a fall inservice session.

Patricia said the Title IX co-coordinator gets results from any investigations, which is shared with the CARE team. If the code of conduct has not been violated, how does CARE respond? Jennifer said the updated code of conduct includes this information with definitions from the Title IX web page. They have been able to sanction students under current language, and the new language is clearer.

**DISPATCH UPDATE**

Phil reported the college will move to a centralized dispatch call center as of July 1. The phone number will remain the same (the college safety number). This outsourced call center will have a human answer the phone at all hours, every day of the week. Dispatch then contacts college safety officers who will call a counselor or whoever is appropriate under the circumstances. This will also provide a record and documentation of all calls/requests.

Casey asked if he needs to refer calls that he receives from students to the dispatch line. Tara responded no, but asked him to please notify the CARE team.

**DIVERSITY, EQUITY, & INCLUSION UPDATE**

Jaime shared the membership of the committee. There are about 16 members and they are meeting twice a month starting last October. They have put together a charter, with a mission and purpose statement, guidelines for interaction, definitions, and scope of the committee. They have created subcommittees to address considerations, cultural competency, Human Resources, marketing and communications, resources/library, and training.

There is a DACA training in August and another training scheduled for October. There were two webinars recently on campus on equity and inclusion. They have invited college community members to participate on subcommittees. Joanne asked about the equity audit regarding the high school students. Jaime said this information will go back to the committee.

There will be a training during inservice and are working on a training calendar for next year. They will also start tracking cultural competency standards.

**SKILLS COMPETITION**

Max and Jaime were the co-chairs of the skills competition this year, which was canceled due to inclement weather. They went through a six month engagement process with stakeholders to develop recommendations for redesigning the competition.

He shared the recommendations.

Year 1

* Develop an MOU with the Clackamas Education Service District formalizing the agreement.
* Keep the event on the same day.
* Make timeline for the day tighter, reduce it to 8:00 to 1:00.
* CCC takes over registration process.
* CCC takes over design and printing of event materials, co-branding with the CESD.
* Formalize a recruitment process for tuition waiver awardees.
* Increate internal marketing to improve campus knowledge of the event.

Board action will be needed to update the academic calendar for all years currently approved.

Year 2

* Assess all changes made Year 1 and adjust accordingly.
* Define faculty roles on that day.
* Consider changing the event from a Thursday to a Tuesday.
* Explore expansion of the event.
* Explore finding a sponsor for lunches.
* Phase 2 of recruitment process for tuition waiver awardees.

David had an informal conversation with the deans about Skills Competition; he would like to get all faculty excited and all departments participating as much as possible.

Casey suggested Max present at faculty senate in the fall. Sue appreciates it no longer being an all-day event. Casey asked if the Amazing Race idea was well received. Max said students were very excited about it. Patricia asked Max to think of ways that non-instructional departments could be involved.

Joanne asked how much it would cost to provide the same lunch for everyone participating. She said no student should be humiliated in that way.

# CONSENT AGENDA: BOARD POLICY REVISIONS

Policies in sections J and K were briefly discussed. This was the second read on this group of policies and they were approved.

# ASSOCIATION REPORTS

ASG – Jairo reported:

* The ASG Banquet is tonight
* Their last meeting/potluck is tomorrow
* Finals power cart is happening
* Graduation will be his last appearance as president
* He has appreciated being part of presidents council
* He plans to visit CCC in the future
* He is done with OCCSA after two years, but will help next year’s team with the transition and getting more participation from community colleges.
* He will be attending PSU and majoring in finance.

FTF – Casey reported:

* FTF are working collaboratively to figure out how to hire nursing faculty.
* He has enjoyed being president this year

Admin/Confidential –Jaime reported:

* Sunny Olsen will be president next year
* She has enjoyed being president this year

College Council – Sue reported the last College Council meeting included the following:

* CARE presentation
* Board policy
* ISPs
* Survey of surveys
* Curriculum committee report

**OTHER**

Lori reported that the college held space planning open houses. They had a good turnout, close to 100 people. She reminded everyone Thursday is the ELC grand reopening. Casey added a new guitar was placed in ELC.

Joanne said this is her last Presidents’ Council. She loves Presidents’ Council and the role it serves in the college. She appreciates everyone’s participation in the work.

Adjourn 4:57 pm